



MACCLESFIELD PRIMARY SCHOOL

405 Macclesfield Road, Macclesfield, Vic, 3782

Telephone: (03) 5968 4734

Email: Macclesfield.ps@education.vic.gov.au



Dear Parent

Macclesfield Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for **2021**.

Please find the parent payment schedule for **Foundation to Level 6** attached. Please complete this form and return to the school by **11th December 2020** so the school can prepare accordingly.

Macclesfield Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

The Macclesfield Primary School Council has made a considerable effort to ensure that this school policy is fair and provides a number of options to support parents to access the materials and services associated with their child's education.

Financial Support for Families

Macclesfield Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- school's second-hand uniform shop
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

John Chiswell

Ph. 03 **5968 4734** | Email: John.Chiswell@education.vic.gov.au

Payment Methods

All parent payments and contributions can be made by cash or debit/credit card at the school's office.

On-line in the COMPASS parent portal

On-line banking – direct payment to school account

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

John Chiswell

Principal

FEE SCHEDULE – FOUNDATION TO LEVEL 6

Please find the itemized list of Essential Student Learning Items and Optional Items for your child. **Macclesfield Primary School** also continues to welcome your voluntary contributions for **2021**.

Please complete this form and return to the school by **11th December 2020** so the school can prepare accordingly.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum.

Essential Student Learning Items	Amount
Student Materials Individual student book packs and requisites and stationery materials for curriculum areas - Consumables & specific materials for each child such as pencils, crayons, exercise books, scrapbooks, diaries/journals, erasers, rulers, and glue. Materials used for learning and teaching in the classroom program.	\$110.00
Mathematics curriculum material Requisites used in the classroom mathematics program such as paper, photocopying, resources sets in lieu of text books and resources	\$30.00
English curriculum material Requisites used in the classroom English program such as paper, photocopying, resources sets in lieu of text books and resources	\$30.00
Specialist curriculum material Requisites used in specialist programs – Art, Music, Physical Education and Japanese.	\$50.00
Student use of Information Technology Computer related activities for students that includes printing and publishing, Mathletics, Matific, LEXILE Pro, Compass and Zulu	\$30.00
TOTAL	\$250.00

Optional Items

Macclesfield Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

All information and payment required is provided prior to all events in the COMPASS parent portal.

The activities in 2021 may be subject to DET guidelines re COVID-19.

Optional Item	Amount
School Photographs (Years Prep-6)	<i>To be advised as scheduled throughout 2021</i>
Excursions / In School Performances (Years Prep-6)	
School Concert (Years Prep-6)	
Camps (Years 3-6)	
Life Education Sessions (Prep-6)	
Interschool Sport and Athletics (Years 3-6)	
Swimming Program (Years Prep-6)	
Sleepover (Year 2)	
Family Life Program (Year 5/6)	
TOTAL	

Example and approximate cost for 2021 activities to support our Learning and Teaching (note- activities and events may still be impacted by COVID-19 and DET guidelines)

Activity Level	Swimming	Camp sleepover	Sport	In school shows	Excursions	FLV	total
Prep	115.00			40.00	70.00		225.00
Level 1	115.00			40.00	70.00		225.00
Level 2	115.00	50.00		40.00	70.00		275.00
Level 3	130.00	290.00	25.00	40.00	70.00		555.00
Level 4	130.00	290.00	25.00	40.00	70.00		555.00
Level 5	130.00	400.00	30.00	40.00	80.00	40.00	720.00
Level 6	130.00	400.00	55.00	40.00	80.00	40.00	745.00

Voluntary Contributions

Macclesfield Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for **2021** as well as providing additional activities and services for all students.

Voluntary Contribution	Suggested Voluntary Contribution per family	Amount
<i>Grounds maintenance voluntary contribution</i>	<i>\$50.00</i>	
<i>OR nominate another amount</i>	<i>\$</i>	

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

FREQUENTLY ASKED QUESTIONS AND ANSWERS

1. What are the payment options available to me?

School Council is offering the following payment options for 2021:

- Payment in full by 11th December 2020 with the Book Pack to be collected from school in January 2021
- Payment in full to be received on collection of book pack in January 2021.
- A completed Credit Card Payment Plan (see attached).

Essential Education Supplies can be paid using any of the following options:

- Cash
- EFTPOS
- Credit Card or
- Direct Deposit to the School's account. BSB 063 842 Account Number: 10036031
Please include a description for the payment: **Family Name – 2021 Parent Payment**

2. When will the Book Packs be available?

The Book Packs will be available for collection from the school on the following dates:

- **Wednesday 20th, Thursday 21st and Friday 22nd January 2021**

Book collection hours of 9.30am – 3.00pm

- **PLEASE NAME AND LABEL THE ITEMS IN THE BOOK PACK AND RETURN THE PACK ON THE FIRST DAY OF SCHOOL. ITEMS ARE STORED IN EACH ROOM.**
(Teachers will distribute items to each student as it is needed).

3. What is a Book Pack and what are the contents?

Book Packs contain essential stationery items for your child – they will vary in content, depending on which year level your child is in for 2021.

John Chiswell
Principal

Emma Nielsen
School Council President

MACCLESFIELD PRIMARY SCHOOL

2021 ESSENTIAL EDUCATIONAL SUPPLIES INVOICE

PAYMENT IN FULL

FAMILY NAME _____

STUDENT NAME _____ GRADE 2021 _____ \$250.00

\$

STUDENT NAME _____ GRADE 2021 _____ \$250.00

\$

STUDENT NAME _____ GRADE 2021 _____ \$250.00

\$

STUDENT NAME _____ GRADE 2021 _____ \$250.00

\$

Voluntary School Council Contribution (suggested) \$50.00

\$

TOTAL DUE

\$

Parent Signature: _____ Date _____

Note: Please retain your receipt as proof of payment in order to collect your Book Pack in January 2021.

Please Charge my credit card: ☐ VISA ☐ MasterCard

Amount of Payment: \$ _____

Card Number: _____ / _____ / _____ / _____ Expiry Date: ____ / ____

Contact Number: _____

NAME: _____

SIGNATURE: _____ DATE: _____

Signature _____



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.